



# McKenzie Towne School

## School Digital Citizenship Plan 2024-2025

### Relevant contextual information about your school and School Development Plan:

- K-4 students needing clarity about safety and protecting their identities online.
- New Science curriculum K-4 incorporating Computer Science.

### Relevant evidence and data that informs your Digital Citizenship Plan:

- As early learners, students are new to using digital tools for learning.
- Teachers have shared through anecdotal data that both goals from last year continue to be a work in progress and should be continued with minor changes including the need for secure passwords.

### Inappropriate Technology Usage

Violation of the Calgary Board of Education and school policies may result in one or more of the following consequences:

- Letter home
- Restriction or loss of computer privileges; and/or
- School-based disciplinary consequences

Depending on the severity of inappropriate use, consequences will be determined by staff and the administrative team. Parents/Guardians will be notified. This Admirable Use Policy complements a number of Calgary Board of Education Administrative Regulations, including: AR1062 -- Acceptable Use of Electronic Information Resources, AR6047 – Vandalism and Damage to School Property, AR6005 – Student Code of Conduct, and AR6006 – Progressive Student Discipline.

### Personal Devices

As directed by the Alberta Government Ministerial Order, Calgary Board of Education students will not be permitted to use personal mobile devices during instructional time. As such, McKenzie Towne School will be using 'away-for-the-day' guidelines, which aligns with our practices for the past few years. Students will not be permitted to use personal mobile devices including cell phones, smartwatches and earbuds during the school day. Mobile devices must be turned off and kept in students' backpacks for the entirety of the school day.

School Digital Citizenship Plan						Progress		
Long Term Goal (e.g. spanning 8-10 months)	Competency (may be chosen from the CBE DC Competencies)	Short Term Goals (in support of the long term goal)	Outcomes	Activities & Resources	Measures	November	January	June
<b>Long term goal #1</b> Learners will understand the importance of keeping their personal information safe and will apply relevant strategies to ensure their safety.	I know how to protect my personal information online	<b>Short term goal 1</b> Students will understand the importance of having a private password as well as how to create one that is secure.	Students will create a secure password which will allow them to access the CBE network and approved technology. In addition, students will take measures to keep this password private.	<a href="#">Digital Citizenship Insite Pages</a>  Targeted lessons regarding how to create safe and secure passwords.  Grade 4 students will learn to reset their passwords using CBE password tool.	All grade 2-4 students will have a secure password in order to access the CBE network and resources.			
<b>Long term goal #2</b> Learners will use digital tools to enhance their learning in all areas of the curriculum.	I leverage digital tools to learn, express my creativity and collaborate with others	<b>Short term goal 1</b> Students will use coding platforms, off-line coding, robotics and Google tools to support and enhance learning.	Students will interpret instructions and apply creativity to support and enhance computational thinking. In addition, they will understand how to use Google tools and make decisions on which tools will suit their learning needs	Targeted lessons on coding, Robotics, other digital tools.  Support in developing lessons with multiple entry points.  Students and Teachers will familiarize themselves with the features of Google tools.	Increase in student and awareness of technology that aligns with the task and learning needs.			

				Teachers will design tasks that incorporate coding and Google tools.				
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**Next Steps & Focuses for the Coming School Year**

- All K-4 students will have individual passwords.
- Internet safety

