McKenzie Towne School Parent Council Meeting
October 5/2026, 6:30PM – 7:10PM
Location: MTS Break Room + Teams Meeting

AGENDA

Call Meeting to Order (5 minutes) – Thomas F.

- Welcome and Introductions
- Roll Call
- Approval of Agenda, Motioned by Executives:
- Approval of May 2026 Minutes, Motioned by Executives:

Chair Report (5 minutes)

- Introduction + Roundtable intros
- Review outstanding items from September 2026
  Meeting Date Reminder:
- November 9
- December 7
- January 11
- February 8
- March 8
- April 12
- May 10
- June 7 – last meeting

Leadership Report (20 minutes)

- Grade 4 Teacher group to present

Fundraising Report (5 minutes)

- Update on upcoming fundraisers
- Read-A-Thon Update > Date Change

Volunteer Coordinator Report (2 mins)

- Update on volunteer opportunities

Round Table Discussion & New Business (8 minutes)

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Adjourn Meeting. Motioned by Executives:

NEXT MEETING
November 9 2026

McKenzie Towne School Parent Association Meeting
October 5/2025, 7:10PM – 7:45PM
Location: MTS Lunchroom + Teams

AGENDA

Call Meeting to Order (5 minutes) – Thomas F.

- Welcome and Introductions
- Roll Call
- Approval of Agenda, Motioned by Executives:
- Approval of September 2026 Minutes, Motioned by Executives

Chair Report (5 minutes)

- Teacher Supplies – Ongoing
  Kindergarten Wishlist -$3500 Approx-Submitted and approved, confirm w/leadership
- Council Positions to be filled ASAP
  -Vice Chair
  -Chair
  -Treasurer
  -Secretary
- Nomination + Voting procedure and guidelines
- Microsoft license for council emails – Complete, discuss process changes
- ***Upcoming Events***
  Read-a-thon
  -Fundraising status-tracking in spreadsheet
  -Finalize process for students and teachers tracking
  -Award distribution-determine best/fairest route

Treasurer Report (5 minutes)

- General and Casino Account totals
- Funds received & paid since September 2026

Casino Report (5 minutes)

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Roundtable (10 minutes)

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Adjourn Meeting. Motioned by Executives: **Next Meeting– November 9 2026**